

# ALLISON L. NEWTON, Ed.D., MPA

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## EDUCATION

- May 2017     **Doctor of Education**, University of Alabama  
Dissertation: *A quantitative study on perception and satisfaction among student veterans in higher education before and after implementation of a one-stop veteran student support center.*
- May 2006     **Master of Public Administration**, Jacksonville State University  
Concentration/ Environmental Science
- May 2003     **Bachelor of Arts**, University of North Alabama  
Geography major/ English minor - *Summa Cum Laude*

## WORK EXPERIENCE

December 2019-Present     **Assistant Professor and  
Coordinator of Collaborative Affairs for the School of Human Services and  
Social Sciences  
Director, Research Center for Veteran Support Services  
Jacksonville State University, Jacksonville, AL**

- **Assistant Professor-** Courses Taught: EM 515: Legal Aspects of Emergency Management; EM 511: Disasters and the Media; EM 341: Legal Foundations of Emergency Management and Homeland Security; PST 312: Legal Issues in Public Safety; and SW501: Grant Writing, Fundraising., and Financial Management.
- **Coordinator of Collaborative Affairs** – The SHSSS is a hub of innovation and technical collaborative programs that service the local, regional, and national issues. Faculty and staff expertise include research and services that reshape professional development for law enforcement, social workers, behavior analysts, and other human services professionals. These services are offered for community engagement as a regional, public institution that is socially responsible and equitable for all practitioners.

Responsibilities include:

- Working to create change, spread knowledge and improve opportunities for the School;
- Co-manage the CBPLE appropriation budgets and all external budgets that may arise within the SHSSS that require special skills (grants, gifts, contracts);
- Assist academic programs with accreditation data collection and reporting as needed;
- Market academic programs;
- Assist in developing MOU's, research external funding opportunities for SHSSS;
- Work with Alabama Department of Economic and Community Affairs (ADECA) to administer current grants for CFAF and help secure future funding for both CFAF, CBPLE, and any other current or future SHSSS Centers that serve JSU and the community at large;
- Lead the development /submission process for grants and external contracts;
- Assist in marketing and public relations for the SHSSS; and
- Other duties as assigned.

April 2010 – December 2019 **Coordinator of Proposal Development, Office of Sponsored Programs;  
Director, Research Center for Veteran Support Services  
Jacksonville State University, Jacksonville, AL**

- Serve as authorized administrator of proposal development and submission for grants and contracts.
- Serve as liaison for OSP with Deans of six schools and executive university administrators.
- Create and foster an environment of support for the University research and service community.
- Develop systems and organizational structure for grant administration and support.
- Participate in planning discussions as needed for business processes and organizational readiness for new administrative initiatives which will impact grant administration, compliance and support services.
- Direct the on-going process of proposal development, including identification of viable opportunities, coordination with faculty, timeline management and submission based on funder instructions and evaluation criteria for all six schools.
- Participate with administration in the development of policies to promote grants and contracts supporting the University's mission, vision and goals.
- Compile statistical reports and other data for reports to the University administration, including monthly and annual reports, and other reports as requested.
- Supervise support staff to ensure that all work is completed accurately and successfully.
- Develop, review and implement professional development for faculty/staff to include a semester-long grant writing course.
- Sets goals, develops strategic plans and implements programs to increase external and contract support for research centers and faculty.
- Serve as University Institutional Research Review (IRB) Review Committee Chair and work with IRB board to ensure institutional compliance.
- Prepare and/or supervise the preparation of reports and studies regarding opportunities for external funding of research, review criteria, and funding targets of proposal activity.
- Oversight for dissemination of electronic information about funding opportunities to faculty and staff on a regular basis. Informs specific faculty and staff about opportunities in their areas of interest/expertise/research.
- Monitor policy changes implemented by external sponsors.
- Submit monthly, quarterly, and annual updates to the Provost and President regarding external funding/sponsored programs support.
- Review individual grants proposals with faculty and staff to ensure compliance with funding agency policies.
- Supervise the direct maintenance of essential records and files related to grants and contracts.
- Oversight for review of federal, state, local and nonprofit funding opportunities and tracks viable proposal opportunities.
- Liaison for federal, state, local and nonprofit funders.
- Coordinate with University personnel, including faculty, department heads, deans, vice presidents and others in all six schools, to respond to funding opportunities.
- Provide faculty grant/contract facilitation and grant/contract submission to include meetings with involved parties to determine viability or proposal success.
- Provide oversight for writing sections for proposals that describe the University's capabilities, management processes and assessment plans.
- Oversight for development of handbooks and guides to assist faculty and staff in the preparation of grants and contracts.
- Supervision of maintenance of departmental web site on proposal development.
- Participate in professional conferences and/or meetings.
- Support strategic planning/development for ten research/service centers.
- writes template proposal sections
- outlines proposal requirements, pulls proposal pieces together into one unified document
- oversees timelines for proposal development
- Lead, develop and promote the short- and long-term research agendas and associated activities within the research centers and throughout JSU.
- Direct the Veteran Research Center's funding strategy, professional development and multi-disciplinary collaborative efforts.
- Performs other duties as assigned.

August 2007 - Present

**Adjunct Instructor, Jacksonville State University, Jacksonville, AL**

Courses Taught: Grant Writing / PSC 482 - Graduate and Undergraduate; World Regional Geography / GY 120; Human Geography/ GY 220; STU 101; Liberal Studies Advisor

January 2015 - Present

**Adjunct Instructor, Gadsden State Community College, Gadsden, AL**

Courses Taught: World Regional Geography / GEO100; Physical Geography / GEO101; Human Geography / GEO105

July 2007 - July 2012

**Analyst/Liaison, National Geographic Society, Washington, D.C.**

- Guided and supported the performance of the NG State Alliances in the Southeast Region of the U.S. to include Alabama, Arkansas, Georgia, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, and Texas.
- Developed Geography curricula for K16 educators according to NGS Education Foundation standards.
- Monitored, analyzed, and advocated for geography education in the states as they pertain to NG education goals and Alliance goals.
- Worked with the Alliance to support legislative efforts at the national and state level.
- Identified opportunities for partnerships and projects that advanced NG education goals and Alliance goals.
- Collaborated with NG staff to build state endowments for geography education through public and/or private appropriations/grants.
- Promoted conversations between legislators, departments of education and Alliances that sought matching funds at the state and local levels.
- Positioned Alliances for inclusion in state reform efforts, including proactive involvement of teachers who received professional development training by the Alliance.
- Led Alliance Leadership Teams with the development of strategic planning process that created a strategic plan to serve as ongoing and regularly updated guide to foster high impact geography education reform statewide.
- Annual site visits to each assigned state; annual meetings with Alliance Coordinators in D.C.; attendance at various professional conferences.
- Maintained up to date files on each Alliance to include copies of grant applications, annual reports, strategic plans, staff lists, and other vital information.

August 2003 - June 2007

**Associate Director, National Council for Geographic Education, Jacksonville, AL**

- Managed and planned annual meetings of the council to include public relations, marketing, scheduling of 225+ presentations, exhibits, purchasing, food and beverage event planning, field trip arrangements, preliminary and final programs, budgeting, registrations, site visits along with various other aspects of meeting event planning for 650+ attendees.
- Managed and oversaw Central Office administrative staff consisting of an administrative assistant, two graduate assistants and two student workers.
- Advanced objectives of the NCGE with other organizations, agencies, schools, and the public.
- Managed membership database and mailings to 3200+ members.
- Managed and directed activities for the NCGE Awards program.
- Coordinated materials for the website in conjunction with the Executive Director, webmaster, and web editor.
- Provided oversight to publication of yearly NCGE Directory, annual catalog of resources, and yearly mailings to Geography Department Chairs and National Geographic Alliance Coordinators.
- Coordinated NCGE exhibit booth and personnel at various annual conferences.

1991-2001

**Newton Enterprises, LLC - Owner/Operator, Macy's Market Convenience Store/Deli and C. C. & Company Restaurant, Florence, AL**

Managed staffs of 12-15 and 75-80 employees, respectively. Oversaw daily operation of \$1.5M+ gross annual sales for convenience store/deli and \$4M+ gross annual sales for restaurant to include human resources, public relations, marketing, purchasing, accounts payable and receivable, payroll, sales tax and scheduling.

## **RELEVANT ACTIVITIES and RESEARCH INTERESTS**

### **Research Interests:**

- Student Veteran issues to include transitioning to civilian life, improvement of retention and graduation rates, adequate student support services, and exploring ways to encourage collaboration among military connected/non-military connected students both within and between disciplines;
- Hazard Mitigation and Recovery Issues to include Federal/State Mitigation Programs and Emergency Relief; and
- The Library of Congress' Veterans History Project.

### **Relevant Activities:**

- 2018 / Jacksonville, Alabama Post-Tornado Emergency Relief Center Coordination Team
- 2009-Present / Co-authored and facilitated implementation of the Jacksonville State University Disaster Resistant University Hazard Mitigation Plan - the first Hazard Mitigation Plan to be approved by FEMA for a university in the State of Alabama. Manage updates, revisions and community stakeholder meetings in conjunction with FEMA, AEMA, and local EMA.
- 2010- Present / Curriculum Development for Jacksonville State University Professional Development and University initiatives to include academic courses in Emergency Management, Public Administration, and Geography.
- 2010-Present / Oversee facilitation of Sponsored Program activities to include 700+ externally-funded grant proposals resulting in approximately \$60M in funded research activity to include co-authorship of the U.S. Department of Education *Centers of Excellence for Veteran Student Success* Grant Program; a 3-year project to support Veteran students with total funding of \$752,416.
- 2007-2012/ Developed Geography Education curricula for K16 educators in accordance with NGS Education Foundation standards.

## **CERTIFICATIONS, PROFESSIONAL AFFILIATIONS, AND COMMUNITY SERVICE**

- Certified Title IX Civil Rights Deputy Investigator
- Society of Research International Certifications in: Leadership, Introduction to Research Administration and Management, Research Development, and Research Law
- Membership Committee Member, AL/MS Regional Chapter of Society of Research Administrators
- Member, Society of Research Administrators International
- Board Member, Keep America Beautiful® - Northeast Alabama Chapter
- Member, Longleaf Botanical Gardens Growth Committee / 2017
- Chair, Longleaf Botanical Gardens Grants Committee / 2015- Present
- Director, Jacksonville State University and American Red Cross Veterans History Project / 2014 - Present

- American Red Cross Volunteer – Veteran Services / 2014 - Present
- Calhoun County Community Chest / Member 2004-2008
- Lifetime Member, National Council for Geographic Education / 2003
- Steering Committee for Jacksonville City Schools Curriculum and Planning / Member 2003-2005
- Shoals Area Junior League / President 2002-2003; Member 1995-2003
- Red Cross Safety Instructor / Certified 1997

## **PUBLICATIONS AND FUNDED PROJECTS**

- February 2016            Invited presenter at the NASPA Symposium on Military-Connected Students in Orlando, Florida. *Operation Research Center for Veteran Support Services: Journey from Concept to Funding.*
- October 2015            PI and Project Director for a U.S. Department of Education *Centers of Excellence for Veteran Student Success* Grant Program. Three-year project to support veteran students with funding of \$334,241 in federal funds and \$418,175 in matching funds.
- February 2015            Co-PI for a U.S. Department of Education *TRIO-Veteran Student Success* Grant Program. Proposed a five-year project to support 1<sup>st</sup>-generation, low-income veteran students with a funding request of \$218,000 in federal funds and \$40,000 in matching funds.
- 2014                        Assistant Project Director –CORE Content Knowledge Professional Development Grant Program. NCLB/Alabama Commission on Higher Education funded project providing place-based learning professional development to high school teachers in NE Alabama.
- September 2009        Co-authored with Dr. David A. Steffy and Dr. Alfred S. Nichols, “Vaporization of Mercury from Soil: When, Where and Why?” Presented research at the *National Conference on Geographic Education*, hosted by the National Council for Geographic Education, Washington, D.C./San Juan, Puerto Rico.
- May 2007                Co-authored with Dr. David A. Steffy and Dr. Alfred S. Nichols, “Remediation of Trichloroethylene (TCE) Ground Water Contamination: A Multidisciplinary Approach to Solving a Global Problem.” Presented research at the *Geography of the Americas Conference: Collaboration on Research and Education*, hosted by the Grosvenor Center for Geographic Education, Texas State University and the Universidad of La Serena/ La Serena, Chile.
- January 2007            Co-authored with Dr. Joseph P. Stoltman, Dr. Mark H. Bockenbauer and others, “Collaborative Research in Geography Education.” *Research in Geographic Education*. Volume 7, pp 32-47. 2005.
- March 2006              Co-authored with Dr. Lisa DeChano, Dr. Phil Klein and others, “Professional Development and Student Achievement in Geography: A Research Agenda.” *Research in Geographic Education*. Volume 7, pp 74-86. 2005.
- June 2005                Participant in the Third Annual International Conference on Research in Geographic Education, *Building a Research Agenda*, hosted by the Grosvenor Center for Geographic Education, Texas State University / San Marcos, TX.
- Spring 2002              Research Grant: Land Use and Land Cover Analysis of Costa Rica.

